



# NICOLET RIFLE CLUB

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## STANDARD OPERATING PROCEDURE

**PURPOSE:** This SOP is to set forth the range policies and procedures to be followed by all members and accompanied guests. The goal is to have a club that can be enjoyed safely by all, while being a good neighbor in the community.

**MEMBERSHIP:** With the exception of special events, the use of the range is restricted to current members, their immediate families, and limited guests. All current members will be given a membership card that expires on June 30 of each calendar year. The club bylaws state that "No member will be considered in good standing who is more than 30 days delinquent in the payment of dues...." Life memberships will be awarded to those members who have completed ten consecutive complete calendar years in good standing, **and** have reached 65 years of age. The spouse of a member is automatically an Associate Member, and may use the range when accompanied by that member. A spouse that wishes to use the range alone may request a NRC Range Pass, but will have to go through the normal new member orientation.

All members will legibly sign in the log book upon arriving at the range, and sign out when leaving.

**GUEST POLICY:** Guest shooters are to be limited and infrequent. An adult guest and the sponsoring member must complete a liability waiver and pay the \$5.00 guest fee. There is a collection box on the wall above the sign-in book. There is no waiver or fee required for minors, but they must be accompanied by the member at all times.

The sponsoring member is completely responsible for the conduct of any guest at all times. Any unsafe practices or violation of club rules by a guest will be deemed a violation by the member.

The range operates as three separate ranges, Upper, Center, and Lower. The guest **MUST** be on the same range as the member, and in close proximity at all times. Letting an unaccompanied guest use a different range will be considered a major safety violation, and will be dealt with as such.

The responsible member will ensure that all rounds fired by the guest are impacting the appropriate backstop, and that all safe firearm handling procedures are followed.

For guests that are less experienced, or using borrowed, unfamiliar firearms, the member must ensure that they are using firearms commensurate with their level of expertise. Particular attention should be given to unexpected heavy recoil and excessive or unwarranted rates of fire.

**MINORS:** In general, we follow the DNR guidelines for minors handling firearms. For the very young – age 10 or lower – shooters, it is one firearm used between the adult and the child, with the child no more than an arm's length away. It is recommended that children shoot from a bench

